



ADITYA COLLEGE OF ENGINEERING & TECHNOLOGY(A)

(An AUTONOMOUS Institution)

Approved by AICTE, New Delhi * Permanently Affiliated to JNTUK, Kakinada

Accredited by NBA * Accredited by NAAC A+ Grade with CGPA of 3.40

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Minutes of the I meeting of BOS scheduled on 12-09-2023

Date: 12-09-2023

The I BOS meeting of English was held on 12-09-2023 at 10.00 AM

Agenda 1.1: Welcome address by Chair Person.

Dr. J.M Kanthi Thilaka, BOS Chairperson invited the distinguished members of BOS to the I BOS Meeting for English.

Agenda 1.2: Discussion on proposed B.Tech I-I semester & I-II Semester Communicative English course and Communicative English Laboratory

COMMUNICATIVE ENGLISH

1. The Expert members suggested to replace the topics in Unit-1 – Speaking, Reading, and Writing.
2. The Expert members recommended to include and replace the topics in Unit-2 – Listening, Speaking, and Writing. Swap a topic from Unit-3 to Unit-2 – Grammar- Collocations, Phrasal Verbs, Idioms n Phrases, replace in Vocabulary with Rhythm, Minimal Pairs, Rhyming structures and words.
3. The Expert members suggested to include in Unit-3-Listening - Ted talks/Ted-ed. swap topic from Unit-1 to Unit-3-Speaking-Seminar on great leaders/Persons/Introducing oneself and introducing others. Swap part of the topic from Unit-4 to Unit -3-Writing. Swap the topic from Unit-2-Grammar- Linkers, Sentence Structures, Tenses, Adjectives & types of adjectives replacing Unit-3-Grammar. Include the topic in Unit-3-Vocabulary- Introduction to Words used to describe people/place/process replacing Compound words, Collocations
4. The members suggested to swap the topic from Unit-1 to Unit-4 -Speaking - Debate, Conversation practice, Flow crossing. Replace writing - with Persuasive writing and Argumentative Writing. Vocabulary – with Persuasive words and argumentative
5. The members recommended to include short and long passages in Unit-5 – Speaking - Formal oral presentations on topics from academic contexts and swap and the topic from Unit-1– Reading - Skimming, Scanning, etc., to topic in Unit-5-Reading - Reading comprehension add part the topic from Unit-3, summary writing, formal Letter writing, Resume Writing to Unit-5-Writing structured essays swap the topic in Unit-1 – Vocabulary - Synonyms etc., replacing Unit-5 – Vocabulary

COMMUNICATIVE ENGLISH LAB

6. The Expert members Suggested to Remove the topic-1 – Vowels and Consonants and replace with topic -2 Neutralization/Accent Rules include Greetings, introducing oneself, introducing others, Mind Mapping. The members recommended to reshuffle the topics to align with the syllabus for Communicative English



BOS members approved to introduce the First English paper namely “**Communicative English Course and Communicative English Laboratory**” for. **B.Tech I-I semester &I-II Semester**

- BOS members approved the syllabus containing 5 units with minor modifications.

Agenda 1.3: Finalisation of text books and reference books

- BOS members finalised the text books and reference books for the above-mentioned course.

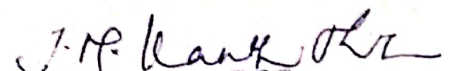
Agenda 1.4: Others

Recommendations:

1. Introduction of one class per week to be allotted for Academic English in Semester III/IV, where English teachers co- opt with core subject teachers & team teach. The fundamentals of each of the subjects form the learning material to teach LSRW and Language elements: Grammar, Vocabulary & Pronunciation.
2. Introduction of one Lab slot per week to be allotted for Professional English in Semester III/IV, where learners will be exposed to Professional skills like Interview Skills, Resume Writing, Project Proposal Writing, Group Discussions, SWOT analysis, Presentation Skills.

Agenda 1.5: Vote of Thanks

- Dr. J.M. Kanthi Thilaka, BOS Chairperson proposed Vote of thanks.


Chairperson, BOS.